

Landscape Documentation Package			
EFFECTIVE 9/15/2013		FEES*	INITIAL DEPOSIT*
PDS PLANNING		**	
ENVIRONMENTAL			
PDS REVIEW TEAMS			
STORMWATER			**
DEH	SEPTIC/WELL		Submit Recycled Water Projects Directly to DEH
	SEWER		Submit Recycled Water Projects Directly to DEH
PDS TRAILS REVIEW		\$170	
VIOLATION FEE <i>(not included in total)</i>		None	
INITIAL DEPOSIT & FEE TOTAL \$170 + see below ***			

- * Use our [Discretionary Permit Cost Guide](#) to estimate the County portion of your project's cost.
- ** No Stormwater Management Plan (SWMP) required for Landscape Plans for Temporary Landscaping for Model Homes and not required for Modifications and Small Landscape Plans.

*** **COMMERCIAL, INDUSTRIAL, CIVIC, MULTI-FAMILY RESIDENTIAL**

Large (Over 5000 square feet) **\$1,487** Fee

Small (5000 square feet or less) **\$1,178** Fee

Modifications:

Large (Over 5000 square feet) **\$744** Fee

Small (5000 square feet or less) **\$589** Fee

*** **SINGLE FAMILY RESIDENTIAL**

(5000 square feet or more) **\$1,487** Fee

Modifications: \$744 Fee

PLEASE FOLLOW ALL INSTRUCTIONS CAREFULLY TO AVOID DELAYS IN PROCESSING.

PART A:

All listed items must be completed, signed and saved as PDF files on a USB Flash Drive. PDS forms are available at <http://www.sdcountry.ca.gov/pds/zoning/ZoningNumeric.html> and at the links below.

- Landscape Documentation Package (**see Note #7**)
- Landscape Plans MUST be on a USB Flash Drive**
- [404 Landscape Documentation Package Checklist](#)
- [405 Water Efficient Landscape Worksheet](#)
- [LUEG-SW Stormwater Intake Form for Development Projects](#)

PART B:

In addition to **PART A** on USB Flash Drive, all items listed under **PART B** must be completed, signed and submitted as paper hard copies.

- Landscape Documentation Package (Landscape Plans): **Two (2) sets (rolled)**.
- [346 Discretionary Permit Application](#): **One (1) hard copy**.
- [LUEG-SW Stormwater Intake Form for Development Projects](#): **Two (2) hard copies**.

PART C:

All items below are informational only and not be submitted.

[209 Defense and Indemnification Agreement](#)
[906 Signature Requirements](#)

**This application requires an appointment to submit.
To schedule or cancel appointments please call (858) 694-2262**

IMPORTANT:

**Landscape Plans MUST be submitted as PDF files on a USB Flash Drive
or your submittal appointment will be rescheduled.**

NOTES:

1. Save each complete Study, Report, Plot Plan, Map, etc., as a single PDF file onto One (1) USB Flash Drive. Submit only the requested files. Provide only one (1) USB Flash Drive at intake. **All files must have all security restrictions and passwords removed.** PDF files must be named by either "Form Number" (**example: PDS-399F**), or "Title of the submitted study" (**example: Fire Protection Plan**).
2. Two (2) copies of a Stormwater Management Plan (SWMP) (Ordinance No. 9424). (Not required for Landscape Plans for Temporary Landscaping for Model Homes and not required for Modifications and small Landscape Plans).
3. Resubmittal of landscape plans requires two (2) copies of corrected plans **(rolled)** with one (1) copy of the plan-check letter, **and** the **LANDSCAPE PLANS** on a **USB Flash Drive**.
4. Any plans submitted are required to pay the standard review fee at intake.
5. Make sure that customer provides the case number for the project to which the Landscape Plan will be linked. **Make sure to link LP to underlying project.**
6. **DEH must review projects utilizing recycled water PRIOR TO SUBMITTING TO PDS.**
7. **Please note: USB Flash Drive will not be returned.**
8. If project is a violation, plans must have Code Compliance Officer's stamp before accepting the application.